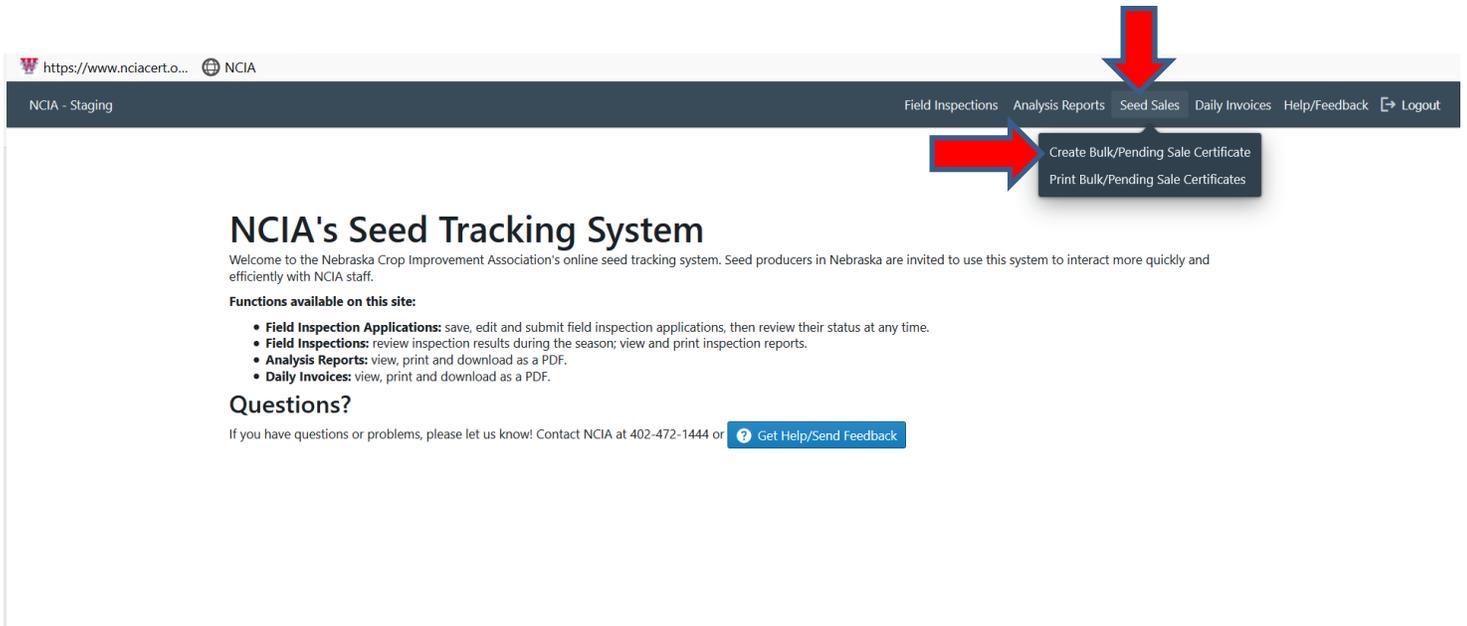


# Creating a Bulk Sales Certificate

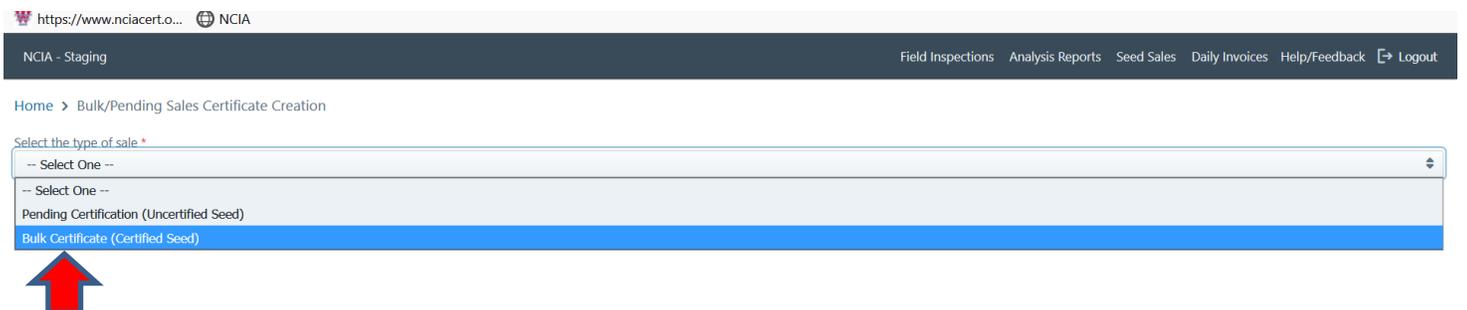
In the Nebraska Seed Tracking System



Click on “Seed Sales” on the top banner and then click create “Bulk/Pending Sale Certificate”



Click on the “Select One” bar



Click on “Bulk Certificate”

Home > Bulk/Pending Sales Certificate Creation

Select the type of sale \*

Bulk Certificate (Certified Seed)

Changing this option while using this form will erase your changes.

1. Search for SeedLots by variety and year. Narrow your search by entering part of the lot and/or field names. If you happen to know the Field or SeedLot IDs, you can enter one of those without the required fields.
2. Add a SeedLot by checking the 'add' checkbox and specifying the weight to be added from this lot. You will see it added to the list below the search results. All seedlots selected must have the same certification level.
3. Fill out the bottom form and submit.

### Bulk Certificate (Certified Seed)

Record Type | Field/SeedLot | Company & Crop | Certification & Status | Seed Weight | Add to Seed Sold



**Search & Sort**

Variety \*

Year \*

Field Name

Lot Name

Field ID

Seed Lot ID

Has Samples

You must then type in the variety and year in the "Search &Sort" box.

1. Search for SeedLots by variety and year. Narrow your search by entering part of the lot and/or field names. If you happen to know the Field or SeedLot IDs, you can enter one of those without the required fields.
2. Add a SeedLot by checking the 'add' checkbox and specifying the weight to be added from this lot. You will see it added to the list below the search results. All seedlots selected must have the same certification level.
3. Fill out the bottom form and submit.

### Bulk Certificate (Certified Seed)

Record Type | Field/SeedLot | Company & Crop | Certification & Status | Seed Weight | Add to Seed Sold



No results.

No records found — either your search has no results or no records exist.

[Previous](#) [Next](#)

**Search & Sort**

Variety \*

Year \*

Field Name

Lot Name

Field ID

Seed Lot ID

Has Samples

Bulk Sale Info

After you have entered the variety and year hit enter or click on the blue search bar

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1. Search for SeedLots by variety and year. Narrow your search by entering part of the lot and/or field names. If you happen to know the Field or SeedLot IDs, you can enter one of those without the required fields.
2. Add a SeedLot by checking the 'add' checkbox and specifying the weight to be added from this lot. You will see it added to the list below the search results. All seedlots selected must have the same certification level.
3. Fill out the bottom form and submit.

### Bulk Certificate (Certified Seed)

| Record Type | Field/SeedLot  | Company & Crop  | Certification & Status | Seed Weight                           | Add to Seed Sold   |
|-------------|--|---|------------------------|---------------------------------------|--|
| SeedLot     | SeedLot *<br>Year 2019<br>ID 19742<br>Source Fields 1234   | SNOWMASS :: HWW<br>Wheat<br>BRESTEL FARMS<br>OrgID 1827 | Status Certified       | Total 500,000<br>Available -4,614,999 |  |
| SeedLot     | SeedLot **<br>Year 2019<br>ID 19743<br>Source Fields East1 | SNOWMASS :: HWW<br>Wheat<br>BRESTEL FARMS<br>OrgID 1827 | Status Registered      | Total 500,000<br>Available 490,000    | <input type="checkbox"/> Add<br><input type="checkbox"/> Weight is Unknown<br>Weight<br><input type="text" value="0"/> |

#### Search & Sort

Variety \*

Year \*

Field Name

Lot Name

Field ID

Seed Lot ID

Has Samples

Previous 1 Next

Your seed lots that have passed a complete lab test should be visible for that variety. It will show the total pounds available.

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### Bulk Certificate (Certified Seed)

| Record Type | Field/SeedLot  | Company & Crop  | Certification & Status | Seed Weight                           | Add to Seed Sold   |
|-------------|--|---|------------------------|---------------------------------------|--|
| SeedLot     | SeedLot *<br>Year 2019<br>ID 19742<br>Source Fields 1234   | SNOWMASS :: HWW<br>Wheat<br>BRESTEL FARMS<br>OrgID 1827 | Status Certified       | Total 500,000<br>Available -4,614,999 |  |
| SeedLot     | SeedLot **<br>Year 2019<br>ID 19743<br>Source Fields East1 | SNOWMASS :: HWW<br>Wheat<br>BRESTEL FARMS<br>OrgID 1827 | Status Registered      | Total 500,000<br>Available 490,000    | <input checked="" type="checkbox"/> Add<br><input type="checkbox"/> Weight is Unknown<br>Weight<br><input type="text" value="1000"/> |

#### Search & Sort

Variety \*

Year \*

Field Name

Lot Name

Field ID

Seed Lot ID

Has Samples

Previous 1 Next

Components (Fields/SeedLots) Selected

SeedLot \*\*\*\* (ID #19743), 1,000 lb ✕

After searching, add records in the table above to appear in this list. Delete by clicking the 'X'.

**Bulk Sale Info**

You must click the Add box and enter a weight to be sold. If the weight is unknown click "Add" and "Weight is Unknown" and you will not enter a weight. You can proceed to complete the certificate, but you will need to go back in and update the weight of that certificate.

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### Bulk Sale Info

Selling Contact  
-- Select One --

Who is buying the seed?  
 Existing buyer  
 Add a new buyer

Company Name \*  
Knox Farms Inc.

Street Address \*  
677 Cory Drive

City \*  
Seward

State \*  
NE

ZIP \*  
68434

Country  
Leave blank if USA

Contact First Name \*  
Roland

Contact Last Name \*  
Knox

Contact Phone \*  
4026642121

Contact Email  
Please include if at all possible.

Is this seed treated?  
 Yes  
 No

Seed Treatment  
Maxim 4FS

Are the containers clean?  
 Yes  
 No

Number of Trucks (if unknown, enter 1)  
1

-- Select One --  
 Registered  
 Certified  
 Quality Assurance  
 -- Select One --

First select Selling Contact (it will be your name). Next, for the first year you will need to enter the required fields for the buyer. Following years those buyers will be an existing buyer. Next click the class of seed to be sold. Next, click if the seed is treated or not. If yes complete the box with what you treated the seed with. Next, **MAKE SURE THE TRUCK IS CLEAN!** Then list how many trucks are picking up the seed.

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Existing buyer  
 Add a new buyer

Company Name \*  
Knox Farms Inc.

Street Address \*  
677 Cory Drive

City \*  
Seward

State \*  
NE

ZIP \*  
68434

Country  
Leave blank if USA

Contact First Name \*  
Roland

Contact Last Name \*  
Knox

Contact Phone \*  
4026642121

Contact Email  
Please include if at all possible.

Maxim 4FS

Are the containers clean?  
 Yes  
 No

Number of Trucks (if unknown, enter 1)  
1

Is this seed for resale?  
 Yes  
 No

Certification level of sold seed  
Certified

Test Values (optional) >



If you are using the information on the seed lab test you can click "Submit"

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### Bulk Sale Info

#### Test Values (optional)

This section is **optional**. If you wish to override any test values, enter them below.

**Purity**  
If you use this section, **all** inputs must be filled, even if zero. Values **must** add up to 100% exactly.

Purity (%)  
Inert (%)  
Other Crop (%)  
Weed (%)  
Noxious Seeds/Lb

**Germination**  
If you use this section, you must enter **all** values, even if zero.

Germination (%)  
Dormant/Hard (%)  
Total Germination (%)  
Germination Date

**Seed Count**  
Seeds/Lb

Submit

If you do not want to use the lab test results, you may enter values that are equal or lower that what is on the lab test report. Then click submit.

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City \* Seward  
State \* NE  
ZIP \* 68434

Contact Last Name \* Knox  
Contact Phone \* 4027623333  
Contact Email  
Please include if at all possible.

Number of Trucks\* (if unknown, enter 1) 1

Is this seed for resale?  
 Yes  
 No

Certification level of sold seed  
Certified

#### Test Values (optional)

1 Certificate #3357 successfully created

1 View This Certificate • View All Certificates

Submit

This is the screen you will see that confirms that the certificate was created. If you click View This Certificate it will bring up the report.

https://www.nciacert.org NCIA

Serial # 3357

**NEBRASKA CROP IMPROVEMENT ASSOCIATION**  
 PO BOX 830911 • LINCOLN, NE 68583-0911  
 PHONE: 402-472-1444  
 888-346-6242  
 FAX: 402-472-8652  
 EMAIL: [dbrestel2@unl.edu](mailto:dbrestel2@unl.edu)

**GROWER/BUYER AGREEMENT AND BULK SALE CERTIFICATE**

Created: 9/24/2019 • Printed: 9/24/2019

A Bulk Seed Sales Certificate is provided to buyers of bulk Certified and/or Quality Assurance seed at the time the seed is picked up or delivered and serves as the required Distributor's seed label and proof of certification. Either a Bulk Seed Sales Certificate or a Certification tag must accompany each bulk container of seed sold.

|  |   |
|--|---|
| <b>Seller</b><br>BRESTEL FARMS<br>2933 N 43 ST<br>LINCOLN, NE 68504<br>402-525-0192 • <a href="mailto:stevek62@twc.com">stevek62@twc.com</a> | <b>Buyer</b><br>Knox Farms Inc.<br>677 Cory Drive<br>Seward, NE 68434<br>4027623333 |
|--|---|

**Serial # 3357**

|                          |                               |               |        |                   |          |
|--------------------------|-------------------------------|---------------|--------|-------------------|----------|
| Origin                   | Nebraska                      | Pure Seed     | 99.98% | Germination       | 96%      |
| Is This Seed for Resale? | No                            | Other Crops   | 0.00%  | Dormant/Hard      | 2%       |
| Variety                  | SNOWMASS                      | Inert         | 0.02%  | Total Germination | 98%      |
| Kind                     | HWW Wheat (Triticum aestivum) | Weed Seed     | 0.00%  | Date Tested       | 9/6/2019 |
| Class                    | Certified                     | Noxious Weeds | 0.00%  | Seeds/lb          | 14,500   |
| Certified Lot Number     | 1827-W122-9;19764             |               |        |                   |          |
| Net Weight               | 1,000.00 lbs                  |               |        |                   |          |

Print

You can now print the certificate.

Bulk/Pending Sales Certificate x Grower/Buyer Agreement and Bulk x +

https://staging.nciacert.org/seedsale/3358

Serial # 3358

|                      |                               |               |       |                   |          |
|----------------------|-------------------------------|---------------|-------|-------------------|----------|
| Variety              | SNOWMASS                      | Inert         | 0.02% | Total Germination | 98%      |
| Kind                 | HWW Wheat (Triticum aestivum) | Weed Seed     | 0.00% | Date Tested       | 9/6/2019 |
| Class                | Certified                     | Noxious Weeds | 0.00% | Seeds/lb          | 14,500   |
| Certified Lot Number | 1827-W122-9;19766             |               |       |                   |          |
| Net Weight           | _____ lbs                     |               |       |                   |          |
| Treatment            | None                          |               |       |                   |          |
| Container Clean?     | Yes                           |               |       |                   |          |
| Number of Trucks     | 1                             |               |       |                   |          |

Plant Variety Protection: UNAUTHORIZED PROPAGATION PROHIBITED. U.S. PROTECTED VARIETY. PVPA 1994; SEED OF THIS VARIETY MAY BE SOLD ONLY AS A CLASS OF CERTIFIED SEED.

The seed represented by this certificate is from a lot of seed produced, conditioned and inspected in accordance with the standards of the Nebraska Crop Improvement Association (NCIA). IN CONNECTION WITH THIS SEED, NCIA MAKES NO WARRANTY OF ANY KIND, EXPRESSED OR IMPLIED, INCLUDING MERCHANTABILITY OR FITNESS FOR PURPOSE, OR OTHERWISE. NCIA only certifies that samples taken from the seed lot met its standards at the time tests were conducted. The seller, whose name appears above, is solely responsible for the information hereon and for the proper use of this certificate.

**Seller:** Steve Know  
 Print Name \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_

**Buyer:** Joe Producer  
 Print Name \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_

Two (2) copies of this document shall be signed: one kept by the seller and one given to the buyer.  
 Note: Seller is responsible for keeping the signed document for three (3) years.

If the weight is not known when you print the certificate you fill it in on the line provided. Then you and the buyer should sign both copies.